



JOB POSTING

Clubhouse Supervisor/Manager

ABOUT EAST PARK

East Park is a large outdoor **Family Entertainment Centre** situated on over 100 acres of beautiful parkland setting making it one of Southwestern Ontario's most exciting family attractions. East Park offers a large variety of things to see and do for the whole family. From our 18-hole executive golf course to our outdoor family attractions including miniature golf, driving range, go-karts, a waterpark with 7 slides and splashpad and wave pool, batting cages and picnic grounds. Add to that the indoor Intensity facility and you understand why East Park means excitement.

ABOUT EAST PARK'S GOLF COURSE

Designed by famous architect Robbie Robinson, the East Park's 18-hole, beautifully landscaped, course presents a picturesque setting for beginners and seasoned players. Voted London's Best Golf Course in the London Free Press "Quality Service Reader Survey" East Park is an easy walking course, great for seniors and the perfect choice for a golf tournament.



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East Park Golf in London, Ontario is looking for a reliable Clubhouse Supervisor/Manager. The Clubhouse Supervisor/Manager at East Park will be responsible for leading a team at the Clubhouse, as well as managing leagues and guest experience – ultimately, the entire Clubhouse operations. The perfect candidate has experience and knowledge of golf.

REPORTS TO: East Park General Manager

JOB TYPE: Full-time seasonal

IDEAL CANDIDATE PROFILE

Responsibilities include:

- Manager Clubhouse operations including hiring, scheduling, staff training and supervision (including food services)
- Develop working manuals and training programs and materials that will effectively prepare staff for a high-paced customer-oriented environment
- Manage tee-sheet
- Manage and maintain inventories of products related to the F&B operation, the small Clubhouse retail component
- Book, prepare staff and coordinate all group bookings at the Clubhouse such as, but not limited to, golf tournaments, picnics, and corporate/school groups
- Maintain the highest level of customer service
- Develop programs and services for the coming season
- Manage and promote golf leagues and memberships
- Works closely with the Golf Superintendent on course matters, including coordination of tournaments
- Maintains appearance and cleanliness of Clubhouse areas

Work Schedule:

- Full-time
- Seasonal position



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Job Requirements:

- Knowledge on the golf industry and a good understanding of the sport
 - Including golf rules, methods of play, hosting and running tournaments
- Knowledge of bar and special events management
- Interpersonal skills with excellent customer service
- Recruiting, supervising, training, monitoring, evaluating and motivating personnel

Interested applicants should forward a detailed resume with cover letter and references to Alon Shatil, General Manager at alon@eastparkgolf.com or call 519 451-2950 x 299.